

# Submit SAP (Broker)

After the broker has finished creating/editing a timesheet, it must be submitted to the SD Coordinator for approval.

1. From the timesheets section, click **Submit** on the tile of the timesheet you wish to submit.

## Create Timesheets For Mary Maryson DEMO

[Dashboard](#) [Outcomes](#) [Plan Safeguards](#) [SD Safeguards](#) [Timesheets](#)

COMHAB - [DEFAULT]

Status: Draft  
Service Type: ComHab

[View](#) [Edit](#) [Submit](#)

2. The SD Coordinator will receive an email notification to review the submitted timesheet.

🕒Revision #2

★Created Tue, Nov 24, 2020 8:45 PM by [Admin](#)

✎Updated Thu, Jan 7, 2021 11:27 PM by [Admin](#)