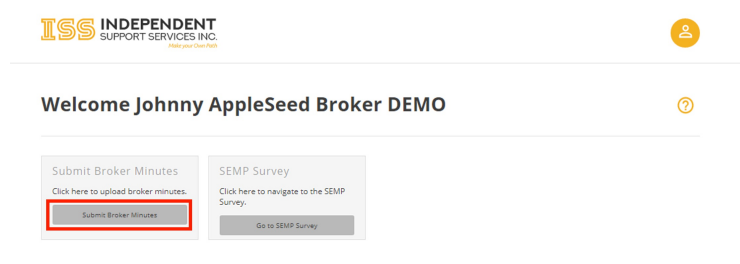


Upload Broker Meeting Minutes (Brokers Only)



1. From the home page, click **Submit Broker Minutes**.



2. Complete the form. Click **Submit** when done.

*Uploaded files must be PDFs.

*The SD Coordinator will need to approve the uploaded document. Until it is approved, it will have a status of "Pending".

Submit Your Minutes

Document Name

Document Name

Participant

Select a Participant

Meeting Date

mm/dd/yyyy

Upload Broker Meeting Minutes

Drag and drop a file here to upload, or [click here](#) to choose a file.

Comments

Characters Remaining: 255

Submit

[Close This Window](#)

3. Close the window when finished

🕒 Revision #2

★ Created Tue, Nov 24, 2020 6:25 PM by [Admin](#)

✎ Updated Wed, Dec 22, 2021 5:20 PM by [Admin](#)