

# How often do I need to record my time with eTime?

If using eTime Live, you should be recording your time as you work.

If instead you record your time manually with eTime Entry, you should record your time as close to the time of service as possible.



As of midnight 12/6/2020 you must use eTime Live and punch in and out for each shift's start and end. eTime Entry will no longer be an option for dates 12/7 and beyond except for PTO. [Learn more»](#)

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