

Micro PC – Remote Employee Technology Setup

This video is intended for newly hired remote employees across all departments who will be receiving a company-provided Micro PC setup.

The video provides a step-by-step walkthrough of the equipment and our computing environment. It covers the physical setup of the Micro PC, monitors, webcam, keyboard/mouse, and headset, as well as the initial Wi-Fi connection, first-time login and MFA registration, VPN access, and a brief introduction to our applications, shared network drives, and other resources employees will use during their workday.

New employees will receive this video as part of the onboarding process before their official start date. The goal is to provide a resource they can access from a personal device to guide them through setting up their equipment, completing their initial login, and connecting to ISS resources for the first time.

We are sharing this preview internally with department heads before the video is made available to new employees. Please feel free to provide any feedback on the content or anything you feel should be clarified or included.

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