

# Overview of LMS Organization

Updated 07/29/22.

The Learning Management System structure can be broken down into a series of Courses, Lessons and Assignments. Assigned courses can be found by logging into the Portal and selecting **View Your Courses** in the My Learning widget or by selecting the **My Learning** tab from the menu.

**ISS INDEPENDENT SUPPORT SERVICES INC.**  
Make your Own Path

MENU

Welcome Carlos Medina

Take Action

**ACTION REQUIRED: Correct Shift**  
COMHAB shift for Owen Ellis  
Rejection Reasons: Wrong Date

OPEN ETIME

Today's Time

**Current Shift**  
Start: 12/30/2021 7:21 PM

End Shift

View Shifts

Expenses

Upload your latest expenses and receipts for review and approval.

Submit Now »

My Learning

You have 1 course available.

View Your Courses »

Paid Holidays

**Independence Day**  
Jul 04

**Christmas Day**  
Dec 25

**New Year's Day**  
Jan 01

UKG

Sign in to UKG to see your pay stubs and tax forms, check PTO, and verify your contact information.

Sign in »

My Info

**Address**  
N/A

**Email**  
democarlos@issny.org

**Phone**  
N/A

Profile »

Carlos Medina

My Home

My Learning

My Employers

My Work

My Payment History

My Profile

Change Password

Log Out

## Courses

Courses are a series of curated lessons pertaining to a broad subject. Courses that are assigned can be found under the **Active** tab in the LMS. Courses that have been completed or are expired can be found under the **History** tab. Assigned courses should be completed before the Due Date stated in the course info and description.

The included screenshots serve as examples only. You will see the actual courses assigned specifically to you.



Select Status:

Active

History

## Lessons

Lessons are individual sessions in which information is presented about a more specific subject through video, slide shows or documents. Lessons may have tasks or assignments that must be completed before finishing a lesson.

## New Hires Training Series 2022-Independent Support Services

This series consists of 5 videos and 2 PowerPoints, all of which are required by New York State as a condition of your continued employment as a Direct Support Professional. At the end of the PowerPoints there will be a quiz, both of which have a required 80% passing grade

0% Complete



### Informed Decision Making

Please watch this video to assist with ensuring your decision making skills are knowledgeable & educated

[Start session »](#)


### ISS & NYS Sexual Harassment Prevention Training

This is a mandated sexual harassment training that must be completed yearly. It is required for Administrative Staff, Support Staff, Brokers, and Participant/Family designees (those in a Supervisory role for Support Staff at Independent Support Services).

[Start session »](#)


### Demonstrating Professionalism

Watch the video to learn how to properly exhibit the expected skills of your role as a Support Staff

[Start session »](#)

## Informed Decision Making

New Hires Training Series 2022-Independent Support Services

Please watch this video to assist with ensuring your decision making skills are knowledgeable & educated



**Office for People With Developmental Disabilities**

▶ To save and return later pause the video here.

[RESUME](#)
[REWIND](#)

## Assignments

⏮ Watch Video

Status:  
**In Progress**

### What's Next

Finished your session and wondering where to go now?

?  
Questions or comments

>  
Go to next lesson

⌵  
View All Lessons

## Assignments

Assignments are required tasks that are directly related to Lessons. Assignments may include downloading a document, watching a video or taking a quiz.

## Assignments

⏮ Download Document

⏮ Please complete the quiz, which contains a requires a passing grade of 80%

[Start Quiz](#)

Status:  
**In Progress**

🔄Revision #16

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