

Overview of LMS Organization

Updated 07/29/22.

The Learning Management System structure can be broken down into a series of Courses, Lessons and Assignments. Assigned courses can be found by logging into the Portal and selecting **View Your Courses** in the My Learning widget or by selecting the **My Learning** tab from the menu.

The screenshot shows the user interface for Carlos Medina. At the top left is the logo for ISS INDEPENDENT SUPPORT SERVICES INC. with the tagline 'Make your Own Path'. A 'MENU' button is in the top right. The main content area is titled 'Welcome Carlos Medina' and contains several widgets: 'Take Action' with an 'ACTION REQUIRED: Correct Shift' message, 'Expenses' with a 'Submit Now' button, 'Paid Holidays' listing Independence Day, Christmas Day, and New Year's Day, 'UKG' with a 'Sign in' button, and 'My Info' with fields for Address, Email, and Phone. A 'My Learning' widget is highlighted with a red box, indicating 'You have 1 course available.' and a 'View Your Courses' link. A sidebar menu on the right lists navigation options: My Home, My Learning (highlighted in blue), My Employers, My Work, My Payment History, My Profile, Change Password, and Log Out.

Courses

Courses are a series of curated lessons pertaining to a broad subject. Courses that are assigned can be found under the **Active** tab in the LMS. Courses that have been completed or are expired can be found under the **History** tab. Assigned courses should be completed before the Due Date stated in the course info and description.

i The included screenshots serve as examples only. You will see the actual courses assigned specifically to you.



Select Status:

Active

History

Lessons

Lessons are individual sessions in which information is presented about a more specific subject through video, slide shows or documents. Lessons may have tasks or assignments that must be completed before finishing a lesson.

New Hires Training Series 2022- Independent Support Services

This series consists of 5 videos and 2 PowerPoints, all of which are required by New York State as a condition of your continued employment as a Direct Support Professional. At the end of the PowerPoints there will be a quiz, both of which have a required 80% passing grade

0% Complete



Informed Decision Making

Please watch this video to assist with ensuring your decision making skills are knowledgeable & educated

Start session »



ISS & NYS Sexual Harassment Prevention Training

This is a mandated sexual harassment training that must be completed yearly. It is required for Administrative Staff, Support Staff, Brokers, and Participant/Family designees (those in a Supervisory role for Support Staff at Independent Support Services).

Start session »



Demonstrating Professionalism

Watch the video to learn how to properly exhibit the expected skills of your role as a Support Staff

Start session »

Informed Decision Making

New Hires Training Series 2022- Independent Support Services

Please watch this video to assist with ensuring your decision making skills are knowledgeable & educated



Office for People With Developmental Disabilities

To save and return later pause the video here.

RESUME

REWIND

Assignments

Status: In Progress

Watch Video

What's Next

Finished your session and wondering where to go now?

Questions or comments

Go to next lesson

View All Lessons

Assignments

Assignments are required tasks that are directly related to Lessons. Assignments may include downloading a document, watching a video or taking a quiz.

Assignments

- ➔ Download Document
- ➔ Please complete the quiz, which contains a requires a passing grade of 80% Start Quiz

Status:
In Progress

🔄Revision #16

★Created Thu, Jan 6, 2022 5:58 PM by [Jordan Brown](#)

✎Updated Fri, Jul 29, 2022 7:16 PM by [Elizabeth Lukan](#)