

# Overview of LMS Organization

Updated 07/29/22.

The Learning Management System structure can be broken down into a series of Courses, Lessons and Assignments. Assigned courses can be found by logging into the Portal and selecting **View Your Courses** in the My Learning widget or by selecting the **My Learning** tab from the menu.

**ISS INDEPENDENT SUPPORT SERVICES INC.**  
Make your Own Path

**MENU**

**Welcome Carlos Medina**

**Take Action**  
**ACTION REQUIRED: Correct Shift**  
COMHAB shift for Owen Ellis  
**Rejection Reasons:** Wrong Date

**OPEN ETIME**

**Today's Time**  
**Current Shift**  
Start: 12/30/2021 7:21 PM  
**End Shift**  
**View Shifts**

**Expenses**  
Upload your latest expenses and receipts for review and approval.  
**Submit Now »**

**My Learning**  
You have 1 course available.  
**View Your Courses »**

**Paid Holidays**  
**Independence Day**  
Jul 04  
**Christmas Day**  
Dec 25  
**New Year's Day**  
Jan 01

**UKG**  
Sign in to UKG to see your pay stubs and tax forms, check PTO, and verify your contact information.  
**Sign in »**

**My Info**  
**Address**  
N/A  
**Email**  
democarlos@issny.org  
**Phone**  
N/A  
**Profile »**

**Carlos Medina**

**My Home**

**My Learning**

**My Employers**

**My Work**

**My Payment History**

**My Profile**

**Change Password**

**Log Out**

## Courses

Courses are a series of curated lessons pertaining to a broad subject. Courses that are assigned can be found under the **Active** tab in the LMS. Courses that have been completed or are expired can be found under the **History** tab. Assigned courses should be completed before the Due Date stated in the course info and description.

**i** The included screenshots serve as examples only. You will see the actual courses assigned specifically to you.



**Select Status:**

**Active**

**History**

## Lessons

Lessons are individual sessions in which information is presented about a more specific subject through video, slide shows or documents. Lessons may have tasks or assignments that must be completed before finishing a lesson.

## New Hires Training Series 2022-Independent Support Services

This series consists of 5 videos and 2 PowerPoints, all of which are required by New York State as a condition of your continued employment as a Direct Support Professional. At the end of the PowerPoints there will be a quiz, both of which have a required 80% passing grade

0% Complete



### Informed Decision Making

Please watch this video to assist with ensuring your decision making skills are knowledgeable & educated

[Start session »](#)


### ISS & NYS Sexual Harassment Prevention Training

This is a mandated sexual harassment training that must be completed yearly. It is required for Administrative Staff, Support Staff, Brokers, and Participant/Family designees (those in a Supervisory role for Support Staff at Independent Support Services).

[Start session »](#)


### Demonstrating Professionalism

Watch the video to learn how to properly exhibit the expected skills of your role as a Support Staff

[Start session »](#)

## Informed Decision Making

New Hires Training Series 2022-Independent Support Services

Please watch this video to assist with ensuring your decision making skills are knowledgeable & educated



**Office for People With Developmental Disabilities**

 To save and return later pause the video here.

[RESUME](#)
[REWIND](#)

## Assignments

 Watch Video

Status:  
**In Progress**

### What's Next

Finished your session and wondering where to go now?

 Questions or comments

 Go to next lesson


 View All Lessons

## Assignments

Assignments are required tasks that are directly related to Lessons. Assignments may include downloading a document, watching a video or taking a quiz.

## Assignments

 Download Document

 Please complete the quiz, which contains a requires a passing grade of 80%

[Start Quiz](#)

Status:  
**In Progress**

🔄Revision #16

★Created Thu, Jan 6, 2022 5:58 PM by [Jordan Brown](#)

✎Updated Fri, Jul 29, 2022 7:16 PM by [Elizabeth Lukan](#)